

**One Time Close  
General Contractor/Builder  
Information & Reference Form  
Instructions**

**Please complete the following two pages.**

**When complete, please sign the signature page and fax both pages  
to: 214.279.0229 or toll free 1.800.881.8598**

**One of our One Time Close Representatives will contact you.**

**If you have any questions or need assistance, please contact us at  
214.599.0442 or toll free 1.800.881.8568.**

**Thank you!  
M D Financial Networks**



**General Contractor/Builder  
Information & Reference Form**

**Please complete with all requested information – type or print legibly fax  
completed form to First Horizon Construction Lending**

**FH Retail Loans:**    OTC    MRP (mark one)

**Wholesale Loans:**    OTC    MRP (mark one)

Relationship Manager: \_\_\_\_\_

FH Loan Rep                      Byron Barber

Proc/Coord                      \_\_\_\_\_

Broker Name                      Michael McCord

FH Branch #                      \_\_\_\_\_

Company                      M D Financial Network

Phone #                      \_\_\_\_\_

Phone #                      214.599.0442

Fax #                      \_\_\_\_\_

Fax #                      214.279.0229

File Name                      \_\_\_\_\_

File Name                      \_\_\_\_\_

**Building Company Owner's Info.**

**Building Company Information**

Name                      \_\_\_\_\_

Company Name                      \_\_\_\_\_

Address                      \_\_\_\_\_

Address                      \_\_\_\_\_

City                      \_\_\_\_\_

City                      \_\_\_\_\_

State & ZIP                      \_\_\_\_\_

State & ZIP                      \_\_\_\_\_

Home Phone#                      \_\_\_\_\_

Phone #                      \_\_\_\_\_

SSN #                      \_\_\_\_\_  
(required information)

Fax #                      \_\_\_\_\_

License/Registration #                      \_\_\_\_\_  
(contractor license/registration #)

Tax ID #                      \_\_\_\_\_  
(if other than SSN)

Date company/corp.  
was founded                      \_\_\_\_\_

**Companies, organizations, or individuals that General Contractor/Builder has  
been affiliated with in the construction or improvement of real estate.**

\_\_\_\_\_  
\_\_\_\_\_

**Properties constructed or improved in the past two years:**

(attach additional sheet if desired)

Property Address

Owner's Name & Phone Number

\_\_\_\_\_  
\_\_\_\_\_

**Do you carry:**  
(mark yes or no)

General Liability Insurance?

Yes  No

**Credit / Banking References**

Lending Institution

Account #

Contact Name & Phone Number

_____	_____	_____
_____	_____	_____
_____	_____	_____

**Major Suppliers**

Company Name

Account #

Address & Phone Number

_____	_____	_____
_____	_____	_____
_____	_____	_____

**I affirm that no liens have been filed on any construction project on which I was / am the principal contractor, nor judgments entered against any company of which I was / am the principal owner, with the following exceptions:**

Property Address

Lien Filed by/ Judgment For

\$ Amount

_____	_____	_____
_____	_____	_____

**Please explain any liens or judgments listed above and the disposition thereof:**

\_\_\_\_\_

\_\_\_\_\_

**By signing below, General Contractor / Builder acknowledges and agrees that:**

- The above information is true and is an accurate account of his/her building or construction background.
- First Horizon is authorized to verify the above information and obtain a personal or business credit report, and that such reports will remain the property of First Horizon.
- General Contractor / Builder understands that his/her presence will be required during a pre-closing conference call on One Time Close loans, and that his/her signature will be required on certain documents in conjunction with the loan closing on One Time Close (OTC) and Mortgage Renovation Plus (MRP) loans.
- First Horizon does not warrant or guarantee the adequacy or quality of the work of the General Contractor/Builder or his/her subcontractors or assigns.
- General Contractor/Builder acknowledges that he/she is licensed or registered as required by any applicable state law and will provide documentation evidencing such license or registration if applicable.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Print Title

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date